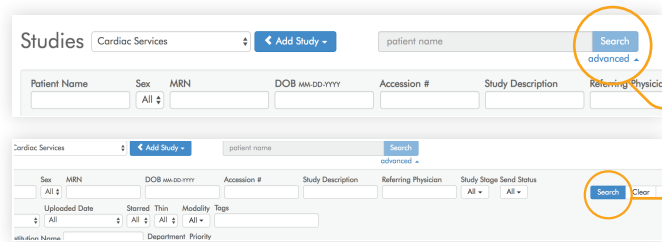
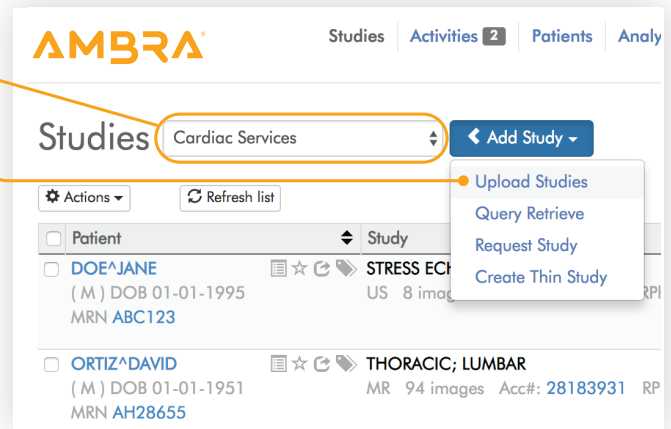


# Ambra Actions

## Upload a Study:

- 1 Click the dropdown next to "Studies" to select the correct location or group.
- 2 Click "Add Studies" and select "Upload Studies".
- 3 Select "Choose Studies" to upload from your CD drive or local files.
- 4 If necessary, fill out required fields and then select "Upload Selected Studies".
- 5 Once the green "Uploaded" box appears, the study has been uploaded, and you can select "Upload More" or "Return to Worklist".

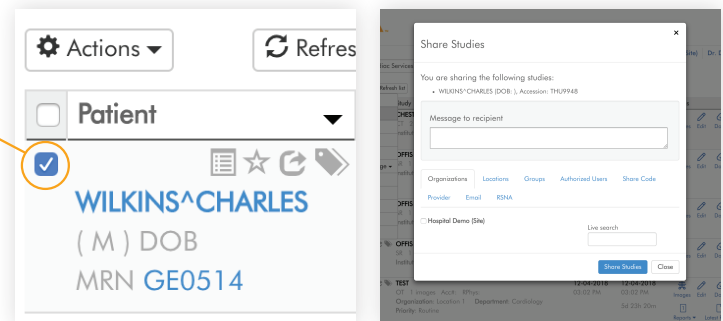


## Search for a Study:

- 1 On the worklist, under the Search button, select "advanced" to search by appropriate fields.
- 2 Select "Search" to retrieve results.

## Share a Study:

- 1 Check the box to the left of the study.
- 2 Click the Actions dropdown and select "Share".
- 3 Select the appropriate sharing option (a "message to recipient" is optional).
- 4 Select "Share Studies".



## View a Study:

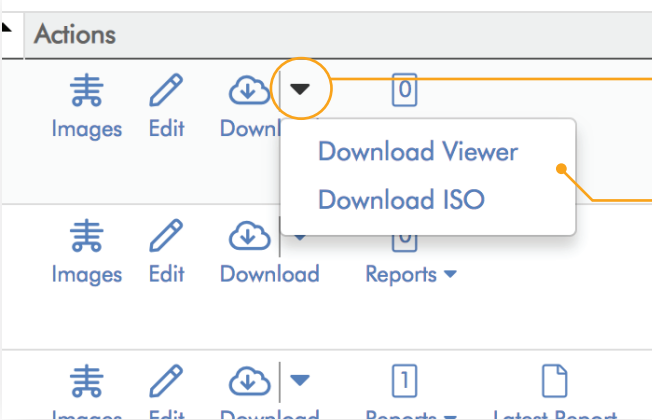
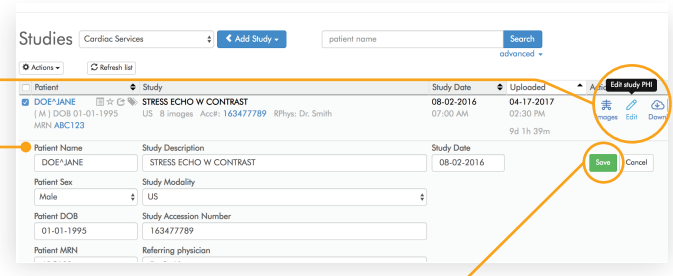
- 1 Select the Images icon on the right side of the worklist to open the DICOM Viewer.
- 2 To close the viewer and return to the worklist, click the "X" in the upper right-hand corner of your browser (clicking back on the browser will log you out of Ambra).



Please note that the page layout may vary slightly depending on role and user permissions. For configuration requests, issues or questions, please click the question mark on the bottom right of your page or contact [support@ambrahealth.com](mailto:support@ambrahealth.com)

## Edit Study PHI:

- 1 Select the pencil icon on the right side of any study on the worklist.
- 2 Once selected, all fields will appear below the selected study to edit.
- 3 Select "Save" once all edits are complete.

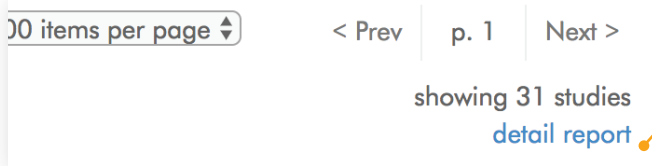
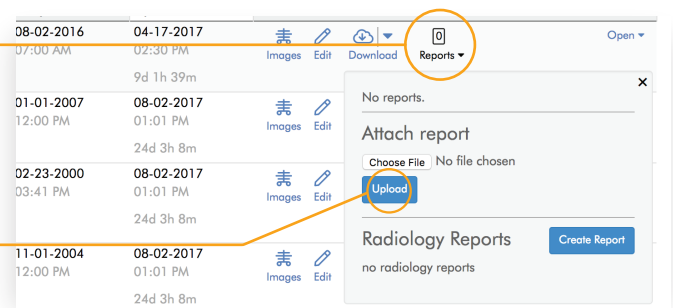


## Download a Study:

- 1 Select the down arrow next to the Download icon on the right side of the worklist. This will provide you with the raw DICOM (.dcm) files.
- 2 Click the dropdown menu to choose between:
  - A Download Viewer:** Download only the local viewer containing the study's images.
  - B Download ISO:** Download both the raw DICOM files and a local view containing the study's images. This is the best option for burning a CD.

## Attach Reports:

- 1 Select "Reports" dropdown.
- 2 Choose the appropriate file from your computer drive and select "Open".
- 3 Select "Upload" to attach the report.



## Pull a Studies Detail Report:

- 1 On your worklist, scroll down to the end of the page to click "detail report". This will provide an excel document of all studies' patient and worklist information.



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