



Exporting DICOM files from i-CAT (Vision)

1. Create a new folder on the desktop (right-click desktop and select “New Folder”). Name the folder with the patient’s name.
2. Click on the patient’s name in the i-CAT Vision software. Underneath the patient name list, click on “CT” to load the reconstructed CBCT scan.
3. Once the reconstructed CBCT scan is loaded, go to the “Tools” menu and choose “Export DICOM”. Select “Original Study”.
4. A new window should appear. Click “Browse” to pick the location where you will export the DICOM files. Select the folder which you created on the desktop in step 1, and click “Save”.
5. For the export options, choose “Single File” and “Uncompressed”.
6. Click the “OK” or “Export” button. The DICOM files should now be exporting.
7. Open the desktop folder you created in step 1 to verify the DICOM files were all exported. There should be several hundred files since these represent the slices of the CBCT scan.
8. Access your account on the Oral Radiology Consultants website and select the desktop folder you created in step 1 to upload your images. There is no need to compress or zip the folder. *Tip: Before clicking “Upload Selected Studies”, click “Preview Selected Studies”. This allows you to scroll through a preview of the CBCT slices to verify you are uploading the entire scan.*